



FEDERATION
OF BC YOUTH
IN CARE
NETWORKS

BY COMING TOGETHER. WE'RE NOT ALONE

PROGRAM PLANNER VOLUNTEER ROLE



DO YOU...

- Have experience in government care in BC?
- Want to gain skills and experience in program or event planning?
- Want to create fun and supportive spaces for other youth in and from care?
- Like working with other people?

BECOME A PROGRAM PLANNER!

WHO ARE PROGRAM PLANNERS?

We believe that youth in and from care bring an essential perspective to creating **POSITIVE EXPERIENCES** for their peers.

Program Planners are **VOLUNTEERS** who help plan program events and activities like celebrations, youth retreats and workshops.

WHAT QUALIFICATIONS DO PROGRAM PLANNERS NEED?



**CARE
EXPERIENCE**

All Program Planners have experience in government care in BC. It might be helpful for Program Planners to have experience or training in facilitation or event planning, but this isn't necessary.



WHAT ARE PROGRAM PLANNERS' DUTIES & RESPONSIBILITIES?

- ✓ Come up with fun, safe and supportive event and program ideas for youth in and from care ages 14-24
- ✓ Help ensure activities are inclusive of folks with different abilities, cultures and gender identities
- ✓ Research different ideas and approaches
- ✓ Come to regular planning meetings
- ✓ Take on and complete work outside of planning meetings
- ✓ Set up and take down event or program equipment or supplies
- ✓ Help develop slideshows, presentations, scripts or other materials for participants or other volunteers



WHAT ABILITIES DO PROGRAM PLANNERS NEED?

Successful Program Planners are able to:

- ✓ Collaborate with other volunteers and staff members
- ✓ Understand and respect that other people might experience things differently than they do
- ✓ Go with the flow and adapt to changing or unplanned situations
- ✓ Be on time and keep their commitments as best they can, and if they can't, tell their supervising staff
- ✓ Commit a good amount of time to volunteering (a few hours a week usually for a few weeks or a couple of months)
- ✓ Lift 50 lbs for some opportunities (they might need to help set up for a program or event or move supplies or equipment)



WHO DO THEY WORK WITH?

Program Planners might be part of a team of other volunteers, Fed staff members and community partners. Program Planners report to the Fed staff member leading the program or project.



HOW DO THEY VOLUNTEER?

Program Planners can volunteer in-person or remotely depending on the opportunity. They could need:

- ✓ A secure, stable internet connection
- ✓ A device that can connect to the internet
- ✓ A phone number or email address
- ✓ Reliable transportation
- ✓ To travel outside their city



VISIT OUR WEBSITE FOR CURRENT PROGRAM PLANNER VOLUNTEER OPPORTUNITIES!